



LONG ISLAND HOUSING PARTNERSHIP, INC.

**MODERA METRO MINEOLA
AFFORDABLE RENTAL HOUSING PROGRAM
MINEOLA, N.Y.
PROGRAM GUIDELINES
PLEASE READ CAREFULLY**

- I. Program Description** - The Long Island Housing Partnership (LIHP), Searing Avenue Mineola Development LLC, and the Town of North Hempstead welcome Lottery Intake Application Forms from individuals and families whose incomes are within the income guidelines listed below and who comply with the Program Guidelines below for Modera Metro Mineola Affordable Rental Housing Program located at 119 Searing Avenue in Mineola, New York. There will be twenty (20) new rental apartments available to applicants who meet the criteria set forth below.
- II. Income Guidelines** – The twenty (20) rental apartments will consist of studio, one (1) and two (2) bedroom units which will be available to those households earning at or below 80% of the HUD Area Median Income for Nassau/Suffolk Counties*. Please call LIHP if you have any questions on suggested occupancy limits or the number of people in your household. The current HUD area median incomes are as follows:

Before applying, be certain you conform to all guidelines

<u>Studio – 1-2 persons</u>		
<u>Household Size</u>	<u>Gross Household Maximum Annual Income**</u>	<u>Gross Household Minimum Annual Income **</u>
1	\$69,450	\$38,160
2	\$79,350	\$38,160
<u>1 Bedroom – 1-3 persons</u>		
<u>Household Size</u>	<u>Gross Household Maximum Annual Income**</u>	<u>Gross Household Minimum Annual Income **</u>
1	\$69,450	\$40,368
2	\$79,350	\$40,368
3	\$89,300	\$40,368
<u>2 Bedroom – 2-5 persons</u>		
<u>Household Size</u>	<u>Gross Household Maximum Annual Income**</u>	<u>Gross Household Minimum Annual Income **</u>
1	\$ 69,450	\$48,624
2	\$ 79,350	\$48,624
3	\$ 89,300	\$48,624
4	\$ 99,200	\$48,624
5	\$107,150	\$48,624

*INCOME REQUIREMENTS SHALL BE ADJUSTED ANNUALLY BASED ON THE NASSAU/SUFFOLK MEDIAN HOUSEHOLD INCOME.

**Includes all income – overtime, bonuses, pensions, social security, 401K distributions, tips, etc. Your gross income cannot exceed the maximum annual income for your household size. Notarized gift letters are allowed per program requirements. Minimum Income Guidelines do not apply to those applicants with an approved rental assistance subsidy.

Recertification of income will be required on an annual basis.



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III. Rents

Each apartment will be rented for an affordable price. The initial rents are set as follows:

<u>Initial Rents are set as following:</u>	
<u>Apartment Size</u>	<u>Monthly Rent</u>
Studio	\$1,590
1 Bedroom	\$1,682
2 Bedroom	\$2,026

*****PLEASE NOTE THAT RENTS CHANGE ANNUALLY AND ARE CALCULATED AFTER A UTILITY ADJUSTMENT.**

IV. Credit and Background Check – All applicants 18 years of age or older will be subject to a credit and background check by developer and must be approved. A fee may apply.

V. Waiting List – There are twenty (20) affordable apartments. A lottery will be held to determine the ranking order for available units. Applicants are placed on the waiting list in the order in which they are ranked in the lottery and any application received after the lottery deadline date will be ranked on a first come, first served basis after the lottery applicants. Applicants are responsible for updating their contact information. Applicants will be notified by mail of the ranking number.

VI. Pets – Cats and dogs are permitted with certain restrictions.

VII. Complete Intake/Application Guidelines – Before you complete a Lottery Intake Form for entrance into this program, read the program guidelines thoroughly to be certain that you qualify. **For entrance into the lottery, you must submit a completed Intake Form and a completed Application for Residency (An Application for Residency is required for each household member age “18” or older). When your number is reached on the waitlist, you will be required to submit a Formal Program Application with all required documentation.**

Please note, only completed submittals that meet ALL the program guidelines will be reviewed for program eligibility. After being submitted, any changes to an Intake Form or an Application must be requested in writing and must be approved. Applicants must submit to LIHP all standard documentation required, including **signed** copies of the last three (3) years of their federal income tax returns, W-2 and/or 1099 forms, four (4) most recent consecutive pay stubs and two (2) most recent bank statements for any and all bank accounts and investment accounts at the time a formal application is requested.



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VIII. Applicant Eligibility and Intake – Lottery Intake Form and Application for Residency can be completed and submitted the following ways:

- Go to <https://www.lihp.org/rentals.html> where you can choose to complete the application on-line; print an application for mailing; or request an application be mailed to you. A Lottery Intake form and Application for Residency must be submitted no later than 5:00 p.m. on **September 13, 2019** to be included in the lottery. The Application for Residency fillable form is a required part of the online application process.
- If you are not completing the application online, then you may submit by mail or in person. Mail or submit in-person the Lottery Intake Form and Application for Residency to:

Long Island Housing Partnership, Inc.
180 Oser Avenue, Suite 800
Hauppauge, N.Y. 11788
Attention: Modera Metro Mineola Affordable Rental Housing Program

Mail submissions must be postmarked by **September 13, 2019** to be included in the lottery.

Forms submitted in person must be received at our office by 5:00PM on **September 13, 2019** to be included in the lottery.

DO NOT FAX OR EMAIL THE INTAKE FORM AND APPLICATION FOR RESIDENCY

Fair Housing Laws will be followed. The LIHP staff is available to assist with the application, and answer questions about eligibility requirements. If you have any questions regarding the guidelines, or need language assistance including translation and/or oral interpretation services, please call the Long Island Housing Partnership at (631) 435-4710 before applying.

Disclaimer: It is understood that this is not an offer and that the terms and conditions may be changed at any time by the Long Island Housing Partnership, Inc., and Affiliates. It is further understood that notices by the Long Island Housing Partnership, Inc., and Affiliates may be made in such manner as Long Island Housing Partnership, Inc., and Affiliates may determine, including solely by advertisement.

**APPLICATION DEADLINE DATE:
SEPTEMBER 13, 2019**